

Setting the Tracking Options from the book on your PC

You must set up the **Tracking File** for the book, so that it knows to keep your information, and knows who the user of the book is. You just need to do this once, and then the information is stored.

Go to **File/Setup Tracking File (or Change Tracking File)**

Tracking Options

You can save the results of many activities in a Tracking file. If you would like to save your results, make sure the Save Tracking data box contains a check mark and the Tracking file you want to use is listed below.

Save Tracking data

Check this box, and then Create

If you would like to create a new Tracking file, use the Create button. To select a Tracking file other than the one listed above, use the Open button.

Create a new Tracking file

Open a different Tracking file

Fill in the box and **Continue**

Create Tracking File

First name:

Last name:

Student ID:
Student ID must be ASCII characters only.

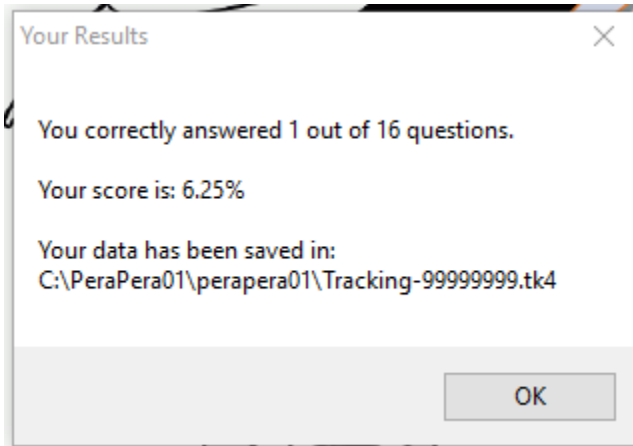
Class Section:

A **Tracking File** (very small file) will be added to your computer. It keeps the scores, so you can take the quizzes anytime, and you **do not need an internet connection**. Sorry students... the file is encrypted so you cannot change the scores!

Save that file and then click **OK** in the Tracking Options box.

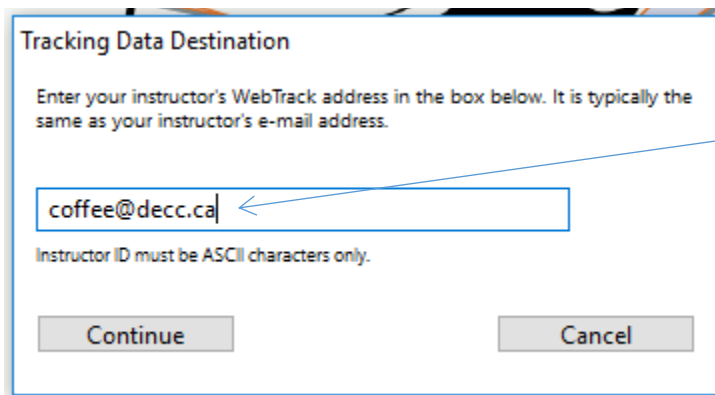
When you take a Quiz

You will now see that the scores are being recorded (when you click the Check icon).



You can take as many quizzes as you want, and as many times as you wish. You **do not** need to Submit your scores after each quiz.

However, to get credit for your scores, you will need to **Submit** them, so that your teacher will have a record. To do this, go to **File/Submit Tracking Data**



Do NOT use this one... just here as an example. It is important that you check with your instructor to find out the correct address to send results to.

Continue. A box will come up with your information. If that is ok, then **Submit**. You will need an internet connection at that moment, to allow the information to reach Flexiguru.

It may take a few moments (depending on your connection).